

actuview User Guide

Check out the online access instructions for actuview.com:

Developed by the German Association of Actuaries and partners from the actuarial community, actuview is the first international streaming platform for actuarial media. It is regularly updated with digital content for the actuarial community – either broadcasted live from international actuarial events, provided as recorded sessions from actuview partners or produced as webcasts by individual experts.

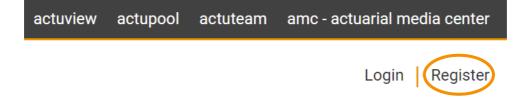
Member of partner institutions / associations / companies can register for free to access all content offered on www.actuview.com.

Important Notes

You can print a list of videos you have watched in a selected period of time as a CPD record (if at least 90% of the video has been watched).

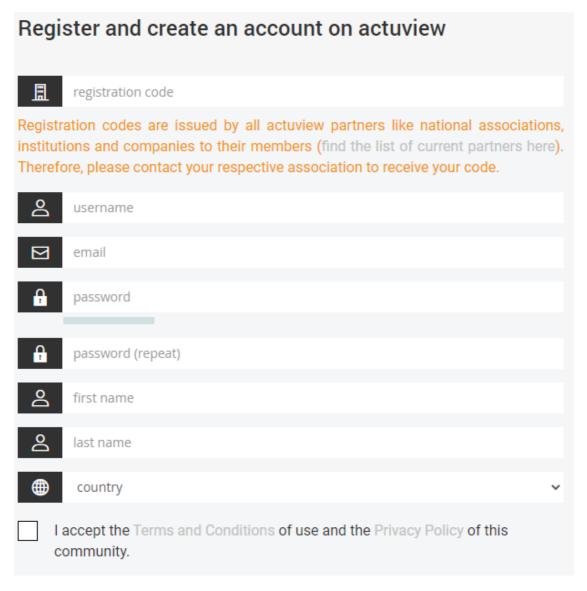
Registration

1. Each member is assigned a one-time code via email for activating their own actuview account. Visit the actuview website (<u>actuview.com</u>) and register by clicking **Register** in the top right-hand corner:





2. Enter your actuview one-time registration code and your details to create your account. Please remember your username and password for future use.

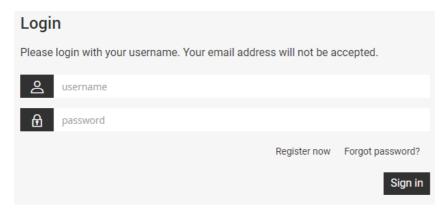


You will be receiving a confirmation email from actuview. If you have not received your personal registration code, please contact your institution.

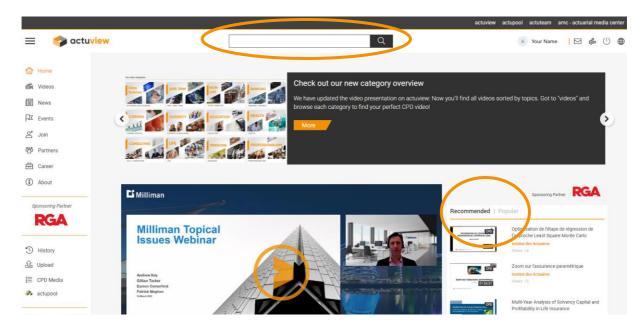


Login

From now on you will use **Login** at the top right-hand side to enter your username and password.



Once logged in, you will be on the main display page of the actuview website, which will display recommended uploads or most viewed items. The 'Search' functionality may also help you look for a video which is not displayed.





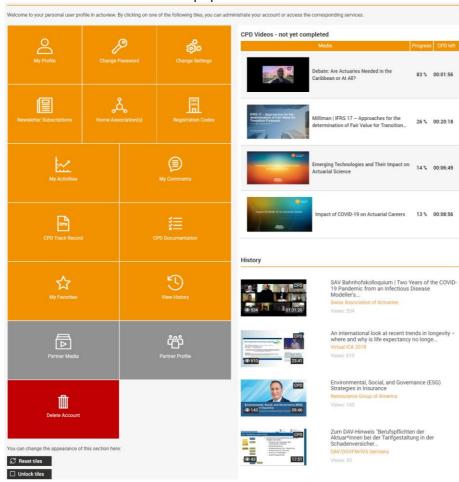
Your Profile and Watch Record

To access your actuview profile, please click on your name arrow in the top righthand corner



The 'My Profile' section displays a number of useful tiles like

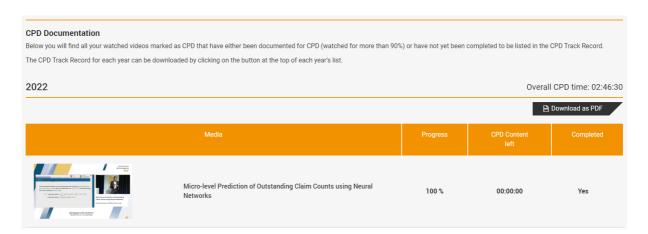
- View History everything you have recently been watching/listening to
- CPD Documentation Your 'Watch Record'
- Newsletter Subscriptions actuview news on upcoming events/general information and call for papers





Export the Watch Record

Select the 'CPD Documentation' tile; you will see your Watch Record. Please note that 90% of a video must be viewed before it appears as 'completed' in your Watch Record.



By clicking on **Download as PDF** you can export your CPD Documentation.





FA0s

- Where can I find my one-time code?
 - A unique one-time code is provided to each member via email. If you are unable to locate it, please contact your institution directly.
- I am a student member; can I watch content on actuview?

 Yes, all student members are entitled to access actuview without cost.
- I am a recently qualified member, how do I apply for the code?

 If you are a new member and have not yet received any information about actuview, please contact your institution directly to receive your personal and unique one-time registration code.
- How is my CPD verified?

We require 90% of each video to be watched before you can claim it as verifiable CPD. Your Watch Record will retain an account of this watch history and you can use this as evidence for your CPD Record.

If you have any technical difficulties with the website, please contact: contact@actuview.com